

Supplier Code of ConductDocument ID
CAB-22-2882-7011-077

1 (3)

Issued by	Unit	Date	Issue	Project number
Purchase Manager		2022-11-29	1.01.0	
Approved by		Classification		
Head of Delivery and Operations		COMPANY UNCLASSIFIED		

COMBITECH SUPPLIER CODE OF CONDUCT

1 Introduction

- 1.1 Combitech is committed to high standards of business ethics and sustainability. Combitech's Supplier Code of Conduct is based on the UN Global Compact's ten principles and expresses the expectations that Combitech holds for its suppliers.
- 1.2 Combitech encourages its suppliers to establish their own codes of conduct based on similar standards and to flow down these standards to all persons and entities supplying goods or services to them.
- 1.3 Combitech expects its suppliers to, upon reasonable notice, give Combitech access to relevant premises and documentation to verify compliance with the Supplier Code of Conduct.
- 1.4 If a supplier fails to meet Combitech's expectations as set out in the Supplier Code of Conduct, Combitech's general approach is to encourage improvement. Critical deviations or repeated unwillingness to make improvement, however, may jeopardize the supplier's relationship with Combitech.

2 Compliance with laws

- 2.1 The supplier must operate in full compliance with all laws and regulations applicable to its business.

3 Labour standards

3.1 No use of forced labour

- 3.1.1 The supplier must not engage in or support the use of forced labour. The supplier must not engage in or tolerate the use of corporal punishment, mental or physical coercion and abuse.

3.2 Minimum age requirements

- 3.2.1 The supplier must not engage in, or benefit from, the use of child labour, in accordance with the ILO convention 138.

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3.3 Non-discrimination

3.3.1 Combitech expects the supplier to make decisions on hiring, promotion, development and compensation based on the employees' abilities and skills related to the job and must never be based on irrelevant factors, such as gender, age, ethnic or national origin, religion, disability, sexual orientation, union membership or political affiliation.

3.3.2 **Freedom of association and collective bargaining**
Combitech expects the supplier to respect the right of employees to freely associate and bargain collectively.

3.3.3 **Wages and working hours**
Combitech expects the supplier to compensate employees fairly and, as a minimum, to comply with legal minimum standards. Working hours shall comply with national laws.

3.3.4 **Health and safety standards**
Combitech expects the supplier to ensure that its employees are offered a safe and healthy working environment. Adequate health and safety policies and procedures shall be established and followed.

4 Environment

Combitech expects the supplier to contribute to a sustainable development and strive to reduce the negative environmental impact of its activities, products and services through a proactive approach and responsible management. This means that the supplier shall continuously work to minimize the environmental risks, the use and emission of hazardous substances and promote resource efficient solutions.

5 Business ethics

5.1 **Anti-corruption**
The supplier must refrain from all forms of corruption, extortion and bribery, and specifically ensure that all payments or other benefits offered or made to public officials, private sector employees or any other party comply with applicable anti-corruption laws and regulations.

5.2 Business courtesies

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Combitech expects the supplier to compete on the merits of its products and services. The exchange of business courtesies may not be used to gain an unfair competitive advantage. In any business relationship, the supplier must ensure that the offering or receipt of any gift or business courtesy is permitted by law and regulation, does not violate the rules or standards of the recipient's organisation and are consistent with reasonable market place customs.

5.3 Conflict of interest

Combitech expects the supplier to avoid all conflicts of interest or situations giving the appearance of a potential conflict of interest in its dealings with Combitech. Combitech expects the supplier to report to Combitech any situations of actual or potential conflicts of interest between the personal interests of those involved in the dealings and the interests of Combitech.

6 Information protection

- 6.1 Combitech expects the supplier to properly handle sensitive information, including confidential, proprietary and personal information. Information should not be used for any other purpose than for which it was provided. The supplier must respect intellectual property of Combitech and others.

7 Trade compliance

7.1 Export control

The supplier must ensure that its business practices are in compliance with applicable laws and regulations governing the export, import and retransfer of products, components, software and technical data and assistance. The supplier shall provide truthful and correct restriction information and is expected to adhere to applicable embargoes and sanctions aiming at maintaining or restoring peace and security.

7.2 Conflict minerals

Combitech expects the supplier, where applicable, to exercise reasonable due diligence concerning its use of conflict minerals and the source of these minerals and respond in a timely manner to Combitech's request for information on these activities and findings.